



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Grants Administrator
(Requesting Department)

Date: 4/13/2022
(Submission Date)

For the 4/26/2022 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- ☐ Additional Appropriation \$ _____
- ☐ Transfer from Contingency \$ _____
- ☐ Transfer(s) \$ _____
- ☒ Grant \$ 2,000
- ☐ Carry-over(s) \$ _____
- ☐ Other

Approval:

This request was approved by the Board of City Council
(governing Board of your department)
at its meeting held on April 12, 2022.
(date)

Chene Poy Town Clerk
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

The purpose of the request is to refer to the Board of Finance for any necessary action a grant application for \$2,000 to the Thomaston Savings Bank Foundation.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____
From:	To:	Amount:
_____	_____	_____

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____



City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut
(860)584-6200

April 13, 2022

Board of Finance
Diane M. Waldron, Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on April 12, 2022 it was voted to approve the submission of a grant application to the Thomaston Savings Bank Foundation for the City Cemetery Commission to complete repairs of a historic fence in the Old North Cemetery on Lewis Road for \$2,000, to authorize the Mayor or Acting Mayor to execute any and all documents associated with the application/grant, and to refer the matter to the Board of Finance for any necessary action.

Very truly yours,

A handwritten signature in cursive script, reading "Therese Pac".

Therese Pac, MCTC, MMC
Town and City Clerk

TP/mb

cc: Dawn Leger, Grants Administrator



RECEIVED

2022 APR -1 AM 9:41

TOWN AND CITY CLERK
BRISTOL, CT

DATE: April 1, 2022

TO: Mayor Jeffrey Caggiano
City Council Members

FROM: Dawn Leger, Grants Administrator *D Leger*

RE: Thomaston Savings Bank Foundation Grant for North Cemetery

Background

The Thomaston Savings Bank Foundation administers a grant program to support activities in the communities they serve. Last year the Thomaston Bank Foundation awarded the Cemetery Commission \$500 for this project.

Project Description

The Cemetery Commission seeks to apply for a grant of \$2,000 to complete repairs of an historic fence in the Old North Cemetery on Lewis Road. The iron fence is confirmed to have been manufactured at the Sessions Foundry, sometime in the late 1800s. The ornate fence surrounds a family burial plot and is in dire need of repair. The estimated cost of repair is \$5,000 and some work has been completed but it has become a complicated and costly endeavor.

City Match

There is no match required.

Requested Action

A motion to approve the submission of a grant application for \$2,000 to the Thomaston Savings Bank Foundation, to authorize the Mayor or Acting Mayor to execute any and all documents, and to refer the matter to the Board of Finance for any necessary action.

Presented at Council Meeting

4/12/22

Adopted

Ordered Filed

Referred to

Refer to Board of Finance

gfb